

Inner South Area Committee Employment & Skills Board

Friday 17th May 2013

Attendees: Cllr Groves, Cllr Ogilvie, Martin Hackett, Shaid Mahmood, Simon Betts, Peter Nuttall, Ann Marie Spry, Jane Hopkins, Amy Tolliday, Alice Winter, Ian Ingle, .

Apologies: Sarah Suess, Maggie Hartley, Julie Blaylock, Simon Lonsdale, Wayne Notemam

Action Notes

	ITEM	Items of Report	ACTIONS	OWNER	By when
1.0	Introduction & Apologies	Cllr Groves thanked everyone for attending. Apologies were noted.			
2.0	Minutes of Last Meeting & Matters Arising	Several issues raised from last meeting: <ul style="list-style-type: none"> Agreed to share data gained from learning markets for use at Job Shop Job Shop partners need to meet prior to opening to ensure procedure for sharing of data in place 	MH to liaise with Sarah Suess MH to arrange with Cllr Groves	MH MH	Prior to opening of job shop
3.0	Aire Valley Enterprise Zone Place Events with Learning Partnerships	AW distributed a report on progress with AVEZ. The 3 main employers they are working with are: <ul style="list-style-type: none"> Symingtons Watershed Packaging 	The following agreed: <ul style="list-style-type: none"> Meet the buyers event for businesses to be on supply chain – details to be sent out 	AW	Within 3

Appendix 2

	ITEM	Items of Report	ACTIONS	OWNER	By when
		<ul style="list-style-type: none"> • Veolia The benefits of being on the AVEZ are: <ul style="list-style-type: none"> • Enhancements • Reduced rates • Capital investment 	<ul style="list-style-type: none"> • Maps of AVEZ to be distributed • Report to Inner South AC for nearest date after June on AVEZ 	<p style="text-align: center;">AW AW</p>	<p style="text-align: center;">weeks After June 2013</p>
4.0	Jobs Club St George's	On schedule to open June 2013. Agreed that the core offer is more important than who is delivering but the 4 providers need to bring together the 4 different systems they use in order that things run smoothly. GMB Mobile Learning Centre moving into St George's – to ensure this links very closely to Job Shop	<ul style="list-style-type: none"> • To set up a partner meeting to agree procedures • Incorporate this into early partner meeting 	<p style="text-align: center;">MH</p> <p style="text-align: center;">Cllr Groves</p>	<p style="text-align: center;">Within 2 weeks</p> <p style="text-align: center;">Within 2 weeks</p>
4.1	Cottingley proposals	Funding from AVH will provide a computer drop in facility. Several agencies involved, including: <ul style="list-style-type: none"> • Union Learn • South Leeds Community Radio • AVH • Credit Union • JCPlus • Learning Partnerships • Get IT Together 	<ul style="list-style-type: none"> • Need to link this facility to business • Promote this as a good case study for agencies working together and promote this across team • Need to choose venue for final learning market in City & Hunslet – try Hunslet Moor Primary School in first instance 	<p style="text-align: center;">Ellie Rogers(ER) ER</p> <p style="text-align: center;">MH and SS</p>	<p style="text-align: center;">Between now and next meeting</p> <p style="text-align: center;">Within next 3 months</p>
5.0	Engagement with Business	AW provided a variety of statistics relating to apprenticeships and engagement with business including The Arena, Trinity, White Rose Centre, ALDI, PFI Beeston & Holbeck. Other information provided regarding 2	<ul style="list-style-type: none"> • There needs to be better link up with what Ward Members are doing and E&S are doing in relation to engaging with business • E&S minutes to be reported to Area Committee 	<p style="text-align: center;">Cllr Groves/Cllr Ogilvie/ AW</p> <p style="text-align: center;">MH</p>	<p style="text-align: center;">Immediately</p> <p style="text-align: center;">From June 2013</p>

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		<p>likely hotel sites, 1 near arena and 1 on Gelderd Road.</p> <p>Hammersons – Victoria Gate Development (John Lewis) is a key project</p> <p>Issues raised – There is a general view that people do not think training is needed for retail and hospitality jobs. Training IS required and there are various areas within both industries.</p>			
6.0	Community Learning Programme	<p>This covers a wide range of learning. Tender opportunity recently went out and 87 providers attended recent event. Bids to be in by 12th June.</p> <p>Elected Members are being engaged to influence how the programme is delivered and raise profile of community learning and engage with local stakeholders.</p> <p>Query raised: should community learning funding be spent on health training when NHS already fund this in the community?</p>	<p>Action – agreed to include a paragraph on this in Key Work report i.e. priorities identified by Members.</p> <p>Action – from recent e mail send on CL any feedback to Ann Marie Spry.</p>	<p>MH to liaise with Light Addaquay</p> <p>Sarah Gill to liaise with AMS</p>	<p>For June/July meeting</p> <p>By 12th June</p>
7.0	AOB	<p>Early learning needs 4,000 new child care places in next 2 years. Target in Middleton is 89 places; Laurel Bank rises from 32 to 50 places.</p>	<p>Eligibility criteria to be sent out</p>	<p>ll</p>	<p>Within 2 weeks.</p>

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8.0	Future Agenda items	<p>The following were agreed as future items:</p> <ul style="list-style-type: none"> • July 2013 – NEET update • July 2013 – Children’s services report on 18/19 year olds • July 2013 - Role of children’s centres and how this ties in • November 2013 – apprenticeships academy update • November 2013 – Outcomes of community learning 			
9.0	Dates & Times of Future Meetings	<p>19th July 2013 – 2.30pm – 4.00pm 29th November 2013 – 2.30pm – 4.00pm</p>	All to be held at Dewsbury Road One Stop Centre.		